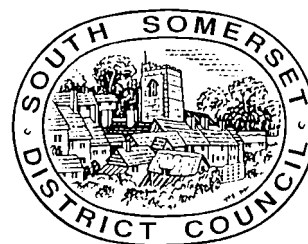


South Somerset District Council
Notice of Meeting



South Somerset District Council

Making a difference where it counts

Thursday 21st May 2015

7.30 pm

**Council Chamber
Council Offices
Brympton Way
Yeovil
BA20 2HT**

(disabled access is available at this meeting venue)



All members of Council are requested to attend the Annual meeting.

The public and press are welcome to attend.

If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, **Angela Cox, Democratic Services Manager**, website: www.southsomerset.gov.uk

This Agenda was issued on Wednesday 13 May 2015.

Ian Clarke, Assistant Director (Legal & Corporate Services)

This information is also available on our website
www.southsomerset.gov.uk



South Somerset District Council Membership

Chairman: Mike Best

Dean Ruddle
Marcus Barrett
Clare Aparicio Paul
Jason Baker
Cathy Bakewell
Mike Beech
Neil Bloomfield
Amanda Broom
Dave Bulmer
Tony Capozzoli
John Clark
Nick Colbert
Adam Dance
Gye Dibben
Sarah Dyke-Bracher
John Field
Nigel Gage
Carol Goodall
Anna Groskop
Peter Gubbins

Henry Hobhouse
Kaysar Hussain
Tim Inglefield
Val Keitch
Andy Kendall
Jenny Kenton
Mike Lewis
Sarah Lindsay
Mike Lock
Tony Lock
Paul Maxwell
Sam McAllister
Graham Middleton
David Norris
Graham Oakes
Sue Osborne
Tiffany Osborne
Ric Pallister
Stephen Page
Crispin Raikes

Alan Smith
Rob Stickland
Shane Pledger
Wes Read
David Recardo
Jo Roundell Greene
Sylvia Seal
Gina Seaton
Peter Seib
Garry Shortland
Angie Singleton
Sue Steele
Andrew Turpin
Linda Vijeh
Martin Wale
William Wallace
Nick Weeks
Colin Winder
Derek Yeomans

Information for the Public

The meetings of the full Council, comprising all 60 members of South Somerset District Council, are held at least 6 times a year. The full Council approves the Council's budget and the major policies which comprise the Council's policy framework. Other decisions which the full Council has to take include appointing the Leader of the Council, members of the District Executive, other Council Committees and approving the Council's Consultation (which details how the Council works including the scheme allocating decisions and Council functions to committees and officers).

Members of the Public are able to:-

- attend meetings of the Council and its committees such as Area Committees, District Executive, except where, for example, personal or confidential matters are being discussed;
- speak at Area Committees, District Executive and Council meetings;
- see reports and background papers, and any record of decisions made by the Council and Executive;
- find out, from the Executive Forward Plan, what major decisions are to be decided by the District Executive.

Meetings of the Council are scheduled to be held monthly at 7.30 p.m. on the third Thursday of the month in the Council Offices, Brympton Way although some dates are only reserve dates and may not be needed.

The agenda, minutes and the timetable for council meetings are published on the Council's website – www.southsomerset.gov.uk/councillors-and-democracy/meetings-and-decisions

The Council's Constitution is also on the web site and available for inspection in Council offices.

The Council's corporate aims which guide the work of the Council are set out below.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

South Somerset District Council – Council Aims

Our key areas of focus are: (all equal)

- Jobs – a strong economy which has low unemployment and thriving businesses
- Environment – an attractive environment to live in with increased recycling and lower energy use
- Homes – decent housing for our residents that matches their income
- Health & Communities – communities that are healthy, self-reliant and have individuals who are willing to help each other

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South Somerset District Council

Thursday 21 May 2015

Agenda

1. Election of Chairman

To elect a Chairman for the ensuing year. (Following the election the formal Declaration of Acceptance of Office will be read and signed.)

2. Appointment of Vice-Chairman

To appoint a Vice-Chairman for the ensuing year. (Following the appointment the Vice-Chairman will read and sign the formal Declaration of Acceptance of Office.)

3. Apologies for Absence

4. Minutes

To approve and sign the minutes of the previous meeting held on Thursday, 5th March 2015.

5. Declarations of Interest

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9.

Members are reminded that they need to declare the fact that they are also a member of a County, Town or Parish Council as a Personal Interest. As a result of the change made to the Code of Conduct by this Council at its meeting on 15th May 2014, where you are also a member of Somerset County Council and/or a Town or Parish Council within South Somerset you must declare a prejudicial interest in any business on the agenda where there is a financial benefit or gain or advantage to Somerset County Council and/or a Town or Parish Council which would be at the cost or to the financial disadvantage of South Somerset District Council. If you have a prejudicial interest you must comply with paragraphs 2.9(b) and 2.9(c) of the Code.

6. Public Question Time

Items for Discussion

7. **Chairman's Engagements** (Pages 1 - 2)
8. **Appointment of Member Level Bodies 2015/16** (Pages 3 - 17)
9. **Termination of shared Chief Executive Officer (CEO) arrangements with East Devon District Council** (Pages 18 - 20)
10. **Annual review of the Regulation of Investigatory Powers Act 2000 (RIPA)** (Pages 21 - 50)
11. **Report of Executive Decisions** (Pages 51 - 58)
12. **Audit Committee** (Pages 59 - 60)
13. **Scrutiny Committee** (Pages 61 - 62)
14. **Motions**

There were no Motions submitted by Members.
15. **Questions Under Procedure Rule 10**

No questions were submitted by Members under Procedure Rule 10.
16. **Date of Next Meeting** (Page 63)